

PRIVATE & CONFIDENTIAL

File: II.203

**Board of Directors Meeting
of the Canada Safety Council
Tuesday, February 20, 2018
Via Teleconference – 10:00 A.M.**

PRESENT:

John Svensson (Chair)
Anouk Guillaume (Treasurer)
James Terry (Secretary)
John David
Michael Dougherty
Paul Field
Michael Weil
Jack Smith (Canada Safety Council)
Raynald Marchand (Canada Safety Council)
Carole Deavey (Canada Safety Council)

John Dalrymple-Fraser (Vice Chair) Excused
Robert Weil (Vice Chair) Excused

Jan Westcott Absent

AGENDA ITEM	PARTICULARS	ACTION
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1. CALL TO ORDER AND OPENING REMARKS

Called to order by John Svensson (Chair) at 10:05 a.m. and he welcomed those in attendance.

2. APPROVAL OF AGENDA

It was **MOVED** by Jim Terry and **SECONDED** by John David that the Agenda be approved.

CARRIED

AGENDA ITEM	PARTICULARS	ACTION
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3. APPROVAL OF THE MINUTES OF THE NOVEMBER 30, 2017 BOARD OF DIRECTORS MEETING

Jim Terry, Secretary, requested if there were any errors or omissions to note. None were forthcoming.

It was MOVED by Jim Terry and SECONDED by Anouk Guillaume that the minutes of November 30, 2017 meeting be approved.

CARRIED

4. REPORTS

4.1 Finance Committee Report

Anouk Guillaume, Treasurer, presented the DRAFT audited statements for 2017.

She indicated the year had ended as predicted, perhaps a bit better and all was as anticipated in the Audit.

It was MOVED by Michael Dougherty that the Draft Audit 2017 be approved as submitted, and SECONDED by John David.

CARRIED

Anouk Guillaume further indicated the financial report to the end of January had been circulated to all members of the Board.

On a question from Michael Dougherty she responded that salaries and benefits were as agreed to when the budget document had been presented and carried at the November 30, 2017 meeting.

She further indicated the month of January 2018 was aligned with projections and consistent with CSC financial performance for past January reports.

It was MOVED by Michael Dougherty that the financial statement to the end of January 2018 be approved, and SECONDED by John David.

CARRIED

4.2 Executive Committee Report

There having been no meetings of the Executive since the last report none was forthcoming.

AGENDA

ITEM

PARTICULARS

ACTION

4.3 President's Report

Jack Smith noted the President's Report had been circulated on February 13, 2018. The contents were self-explanatory.

He indicated, that while not in the Report, he was made aware that the Federal Government was not proceeding with the suggestion the Criminal Code on Impaired Driving be amended to reflect a charge at .05%. Instead relying on the new Bill C-46 the government's impaired driving bill introduced in tandem with its marijuana legalization legislation.

On the issue of the Online Learning Enterprise (OLE) partnership, Michael Dougherty indicated he had received information that some of their programming was being questioned in terms of meeting provincial standards. He cited working at heights as one of them and that he would monitor the situation and keep CSC advised of any outcomes or changes that might reflect on CSC.

John Svensson encouraged members to review the new CSC 100th Anniversary edition of the web site if they had not already done so.

John David concurred with John Svensson that the new offering was indeed an excellent improvement over the previous edition. He suggested that an opportunity existed, due to the 100th year anniversary, to promote CSC heavily through advertising campaigns, media and otherwise to the general public. A 'theme' could be *"IF you have not already taken advantage of the CSC programs; now would be a good time to consider it."*

All agreed that capturing the strength and value of CSC programming would be a good idea and the media "freebies" could allow for fill information now that the industry has expanded into so many social media offerings.

John Svensson stressed the brand recognition benefit of doing such an activity and asked if any volunteers would be willing to form an Ad-Hoc 100th Anniversary Advisory Committee? This Committee could also assist with ideas to promote Donor 'special giving' outreach.

It was MOVED by John Svensson and SECONDED by Michael Dougherty that the Board set up an Ad Hoc 100th Anniversary Advisory Committee. The following will be members of the Committee: Anouk Guillaume, Michael Dougherty and Michael Weil.

CARRIED

On a side note Anouk Guillaume noted Elmer the Safety Elephant will be 75 in another three years.

AGENDA ITEM	PARTICULARS	ACTION
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4.4 Nominating Committee Report

Bob Weil, Chair, Nominating Committee, requested Jack Smith report in his absence.

Jack Smith indicated that work had been done in anticipation of creating a slate of nominees as required prior to the next Annual General Meeting. He further reported that current Board members were all returning.

In addition, for consideration Kelli Penney, Deputy Registrar of Motor Vehicles, Government of Newfoundland and Labrador had indicated an interest and the Chair of the Nominating Committee had received a copy of her credentials and a short bio on February 13, 2017. She was viewed as a positive addition to the Board and it is the recommendation that she be accepted subject to election by the membership at the AGM to be held April 17th, 2018.

At present, if accepted, the following names will be placed on the slate:

- John Dalrymple-Fraser
- John David
- Michael Dougherty
- Paul Field
- Anouk Guillaume
- Jack Smith
- John Svensson
- James Terry
- Michael Weil
- Robert Weil
- Jan Westcott
- Kelli Penney

The Nominating Committee recommends to the Board of Directors that the above slate of candidates be set as the slate for the upcoming AGM elections.

Acceptance was MOVED by Michael Dougherty and SECONDED by Anouk Guillaume.

CARRIED

5. NEW BUSINESS

Anouk Guillaume made note the current Strategic Plan expires at the end of 2018 and Chairman, John Svensson, indicated it would be appropriate to discuss following the AGM as this is in the purview of the incoming Board.

No further new business was forthcoming.

AGENDA ITEM	PARTICULARS	ACTION
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7. NEXT MEETING

The Annual General Meeting of the Canada Safety Council is scheduled for April 17, 2018 at 9 a.m.

The next Board of Directors meeting will be held following the Annual General Meeting on April 17, 2018 at approximately 9:30 a.m.

8. ADJOURNMENT

There being no further business to conduct the meeting was adjourned.

Moved by Jim Terry